



Canterbury
Christ Church
University

How To Run Your Club

Sports Club Committee Training
2026-2027



QUIZ TIME! (Heads & Tails)

How well do you already know Club Sport?

- Who is your go-to contact for BUCS fixtures & transport? (SU/Sport & Active Health)
- Who is responsible for sports facility bookings? (SU/Sport & Active Health)
- 'I only need a Christ Church Sport membership to take part in sport' (True/False)
- Active Campus sessions are free to attend for all sports club members (True/False)
- Sports Club sessions are free to attend until (5th October/1st BUCS fixture)
- Booking onto Sports Club Training/Matches is done via (Sport & Active Health Website/SU website)
- Sports Club Subscriptions must be paid upfront in full (True/False)

Weekend of Sport

18th – 20th September

- What do you need to tell students?
 - Attendance is free! Come and try some sport, join the Team Christ Church Family
 - Access to number of sessions is unlimited
 - Sign Up is required
 - Confirmation must be seen prior to the session
 - No membership is required

Sport and
Active Health



WEEKEND OF SPORT

Timetable 18th – 20th September

Friday 18th

Men's Football 16:00–19:00

Women's Cricket 17:30–19:00

Men's Cricket 19:00–20:30

Saturday 19th

Climbing 09:30–11:00

Cheerleading 09:30–11:00

Men's Lacrosse 10:00–11:30

Pole Fitness 10:30–13:30

Men's Basketball 11:30–13:00

Dodgeball 11:30–13:00

Women's Lacrosse 11:30–13:00

Women's Football 12:30–14:00

Women's Basketball 13:30–15:00

Pickleball 13:30–15:00

Netball 15:30–17:00

Sunday 20th

Dance 09:00–16:00

Women's Futsal 10:00–11:30

Men's Rugby 10:00–11:30

Women's Rugby 11:30–13:00

Men's Volleyball 12:00–13:30

Men's Hockey 13:00–14:30

Women's Volleyball 13:30–15:00

American Flag Football 13:30–15:00

Women's Hockey 14:30–16:00

Badminton 15:30–17:30

Tennis 16:30–18:30

Locations

CCCU Sports Centre

Pilgrims Way, Canterbury, CT1 1XS

Barton Court Sports Fields

Meet at CCCU Sports Centre

Polo Farm Sports Club

Littlebourne rd, Canterbury, CT3 4AF

Experience an **action-packed weekend**, with our **Weekend of Sport!**

Friday – Sunday

18–20

September

FREE

for all students

**WHY IS GAINING NEW MEMBERS
IMPORTANT?**

HOW?

Incorporating new players into your club

Why is it important?

- Retention starts with the first impression
- Club culture is shaped by how you treat new members
- A well-integrated player becomes a loyal, contributing teammate

How?

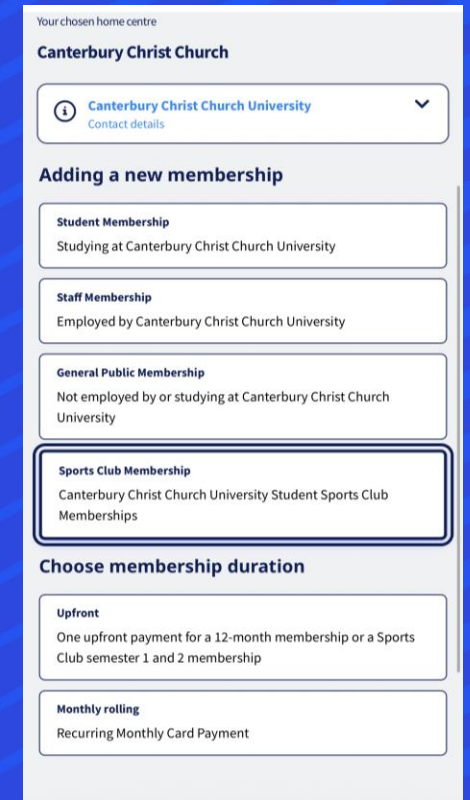
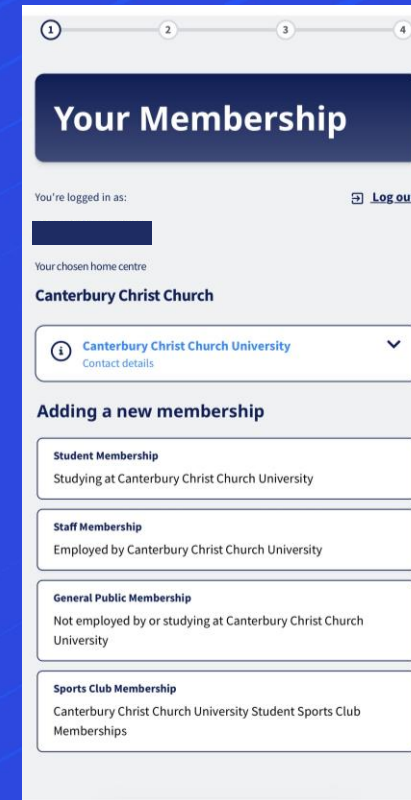
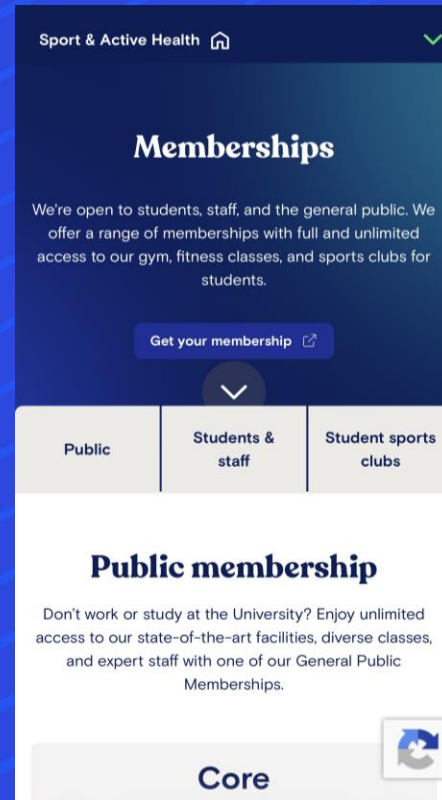
- Create a welcoming atmosphere
- Clearly communicate expectations
- Share key information early
- Make them feel valued



Memberships

- You will need to purchase a Christ Church Sport Subscription AND Student's Union Sport Membership
- Snowsports, Climbing, Pickleball & Cheer Game Day Subscriptions - £82
- All other Sports Club Subscriptions - £140
- Student's Union Sport Memberships are set by each club
- Your memberships will allow you to compete for the University in BUCS fixtures and access all sports sessions held by Team Christ Church.
- If you run into issues in purchasing your memberships, please reach out to us.
- A link to a form will be sent round for you to direct students to if they are experiencing financial hardship.

Memberships



Memberships

Sports Club Membership
Canterbury Christ Church University Student Sports Club Memberships

Choose membership duration

Upfront
One upfront payment for a 12-month membership or a Sports Club semester 1 and 2 membership

Monthly rolling
Recurring Monthly Card Payment

All memberships available to you
Whether you're joining alone or with others, we have a variety of memberships for you.

American Flag Football
American Football Sports Club - Unlimited access to Team Christ Church Club training sessions and Active Campus. This membership also allows you to represent the University in competitive sport across all our Sports Clubs.

Badminton
Badminton Sports Club - Unlimited access to Team Christ Church Club training sessions and Active Campus. This membership also allows you to represent the University in competitive sport across all our Sports Clubs.

Basketball (Men's)

Memberships

Choose membership duration

Upfront
One upfront payment for a 12-month membership or a Sports Club semester 1 and 2 membership

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American Flag Football
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✓ Anytime

✓ Canterbury Christ Church University Sport Centre

£140.00
for 1 year

Badminton

£140.00 to pay today

Continue to Payment

15 September 2026

[Do you have a promotion code?](#)

This is what you will pay today for any up-front costs before your membership starts.

To Pay Today**£140.00**
By Credit/Debit Card

1

Account Details

s Contact Details

s Address

Marketing Preferences
We want to make sure you're only receiving information you want. Don't worry, you can change these preferences at any time.

☐ I want to receive information on products and discounts via email

☐ I have read and agree to the [Terms and Conditions](#) and [Privacy Policy](#).

Confirm and continue

By Credit/Debit Card

Account Details

Edit Details

2

Pay today's balance

VISA

MasterCard

PCI DSS

SecureSecureCompliant

£140.00 to pay today

Card Number

Card Number

Card Expiry Date

MM/YY

CVV / CCID

XXX

☐ Save these card details for later

Pay £140.00

Memberships

Club membership > Club membership

Monthly rolling

Recurring Monthly Card Payment

All memberships available to you

Whether you're joining alone or with others, we have a variety of memberships for you.

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✓ Anytime

✓ Canterbury Christ Church University Sport Centre

£15.00 every month

No minimum term.

£80.00 First payment

This includes the first full month and a one-off fee. You will then be charged every month on a rolling basis.

1

You can cancel this membership with the required notice.

£15.00 every month

£80.00 to pay today

Continue to Payment

15 September 2026

[Do you have a promotion code?](#)

1

This is what you will pay today for any up-front costs before your membership starts.

To Pay Today

£80.00

By Credit/Debit Card

1

This is what you will pay each month from 15 Oct 2026 onwards.

To pay on 15 Oct 2026

£15.00

By Recurring Card Payment

To pay on 15 Nov 2026

£15.00

By Recurring Card Payment

To pay on 15 Dec 2026

£15.00

By Recurring Card Payment

To pay on 15 Jan 2027

£15.00

By Recurring Card Payment

Recurring Card Payment

£15.00 every month

Ensure these details are correct. This is the account that will be used for your recurring membership payment.

☐

I am authorised to setup Recurring Card Payments on this card.

If the above statement is not applicable please contact your site or leisure centre to sign up.

Total balance to pay £80.00

Card Number

Card Number

Card Expiry Date

MM/YY

CVV / CCID

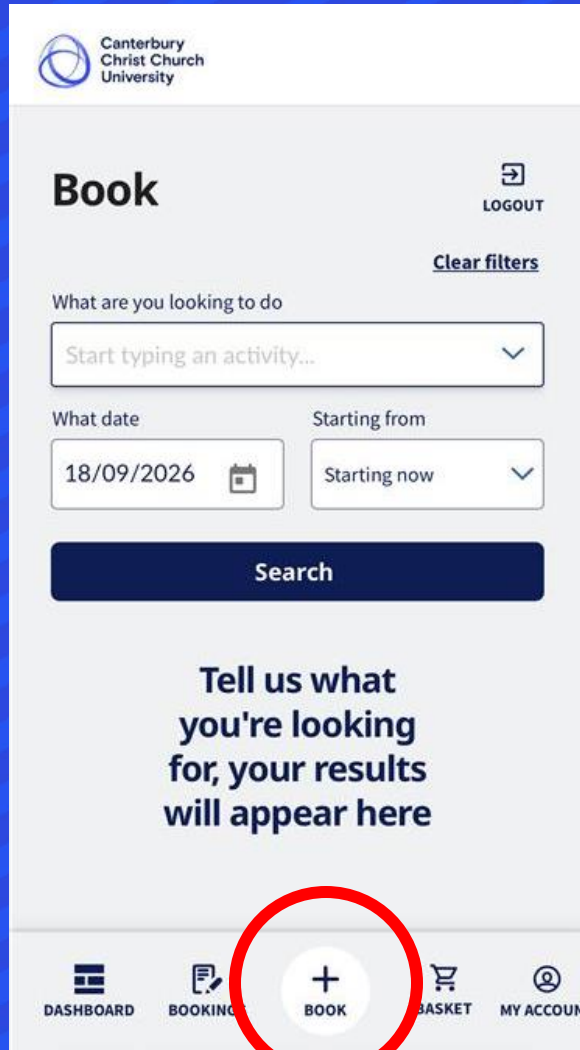
XXX

☐

Save these card details for later

Pay £80.00

Booking onto sessions



Canterbury Christ Church University

Book LOGOUT

[Clear filters](#)

What are you looking to do

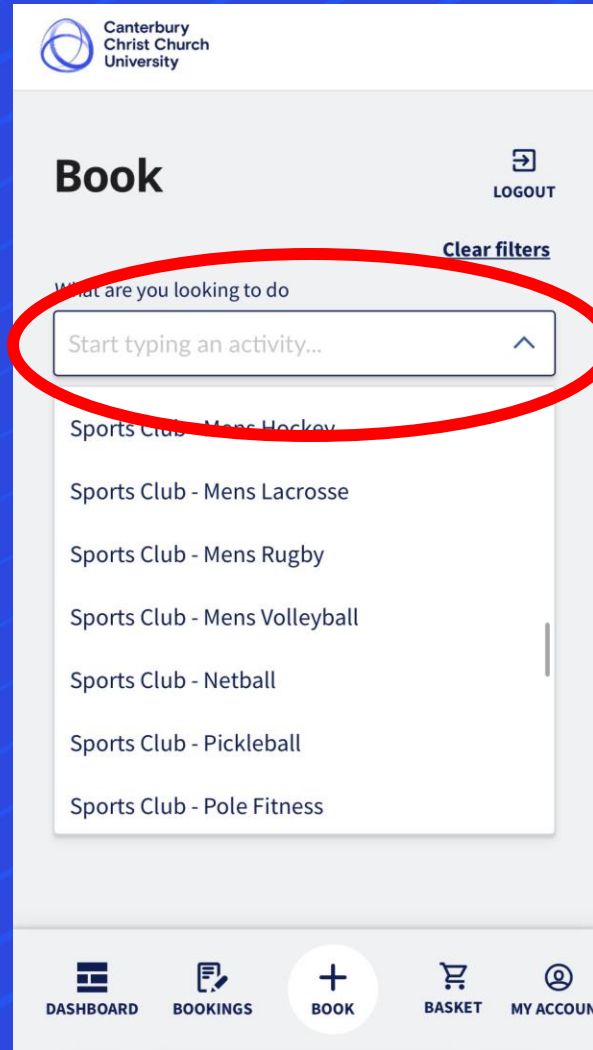
Start typing an activity... ▼

What date 18/09/2026 📅 Starting from Starting now ▼

Search

Tell us what you're looking for, your results will appear here

DASHBOARD BOOKING **BOOK** BASKET MY ACCOUNT



Canterbury Christ Church University

Book LOGOUT

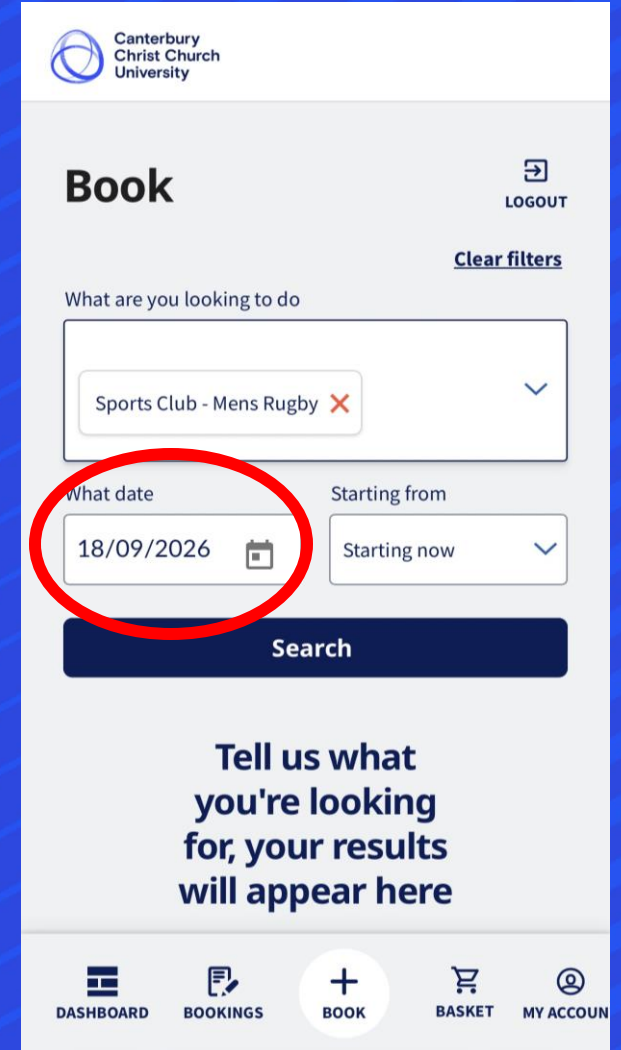
[Clear filters](#)

What are you looking to do

Start typing an activity... ^

- Sports Club - Mens Hockey
- Sports Club - Mens Lacrosse
- Sports Club - Mens Rugby
- Sports Club - Mens Volleyball
- Sports Club - Netball
- Sports Club - Pickleball
- Sports Club - Pole Fitness

DASHBOARD BOOKINGS **BOOK** BASKET MY ACCOUNT



Canterbury Christ Church University

Book LOGOUT

[Clear filters](#)

What are you looking to do

Sports Club - Mens Rugby ✗ ▼

What date 18/09/2026 📅 Starting from Starting now ▼

Search

Tell us what you're looking for, your results will appear here

DASHBOARD BOOKINGS **BOOK** BASKET MY ACCOUNT

Booking onto sessions

 Canterbury Christ Church University

Book  LOGOUT

[Clear filters](#)

What are you looking to do

Sports Club - Mens Rugby 



What date

21/09/2026 

Starting from

From 08:00 

Search

Tell us what you're looking for, your results will appear here

 DASHBOARD  BOOKINGS  **BOOK**  BASKET  MY ACCOUNT

21/09/2026 

From 08:00 

Search

Monday 21st September

Sports Club Session T3

Sports Club - M Rug 2wf

Men`s Rugby Club Training Sessions for CCCU Students Held at Canterbury Rugby Club, Merton Ln N, Canterbury CT4 7DZ

19:30 - 21:00 Mon 21st September

Canterbury Christ Church

50 spaces available Max Capacity: 50

Book now

[See more](#) 

 DASHBOARD  BOOKINGS  **BOOK**  BASKET  MY ACCOUNT

 Canterbury Christ Church University

[Back to results](#)

Sports Club - M Rug 2wf

Sports Club - Mens Rugby

Canterbury Rugby Club / Canterbury Christ Church

19:30 - 21:00 **Mon, September 21, 2026**

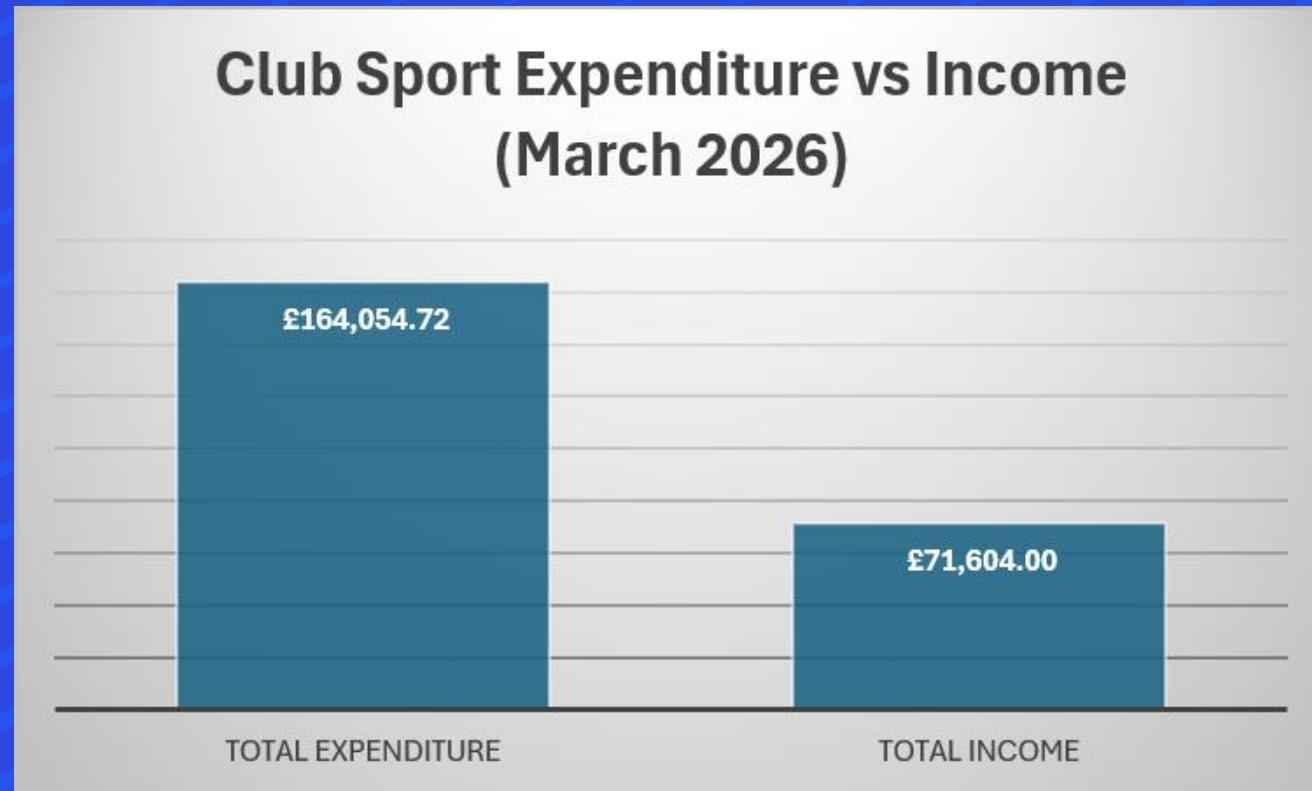
50 spaces available Max Capacity: 50

Booking Restriction
 You cannot attend this booking due to membership or age restrictions

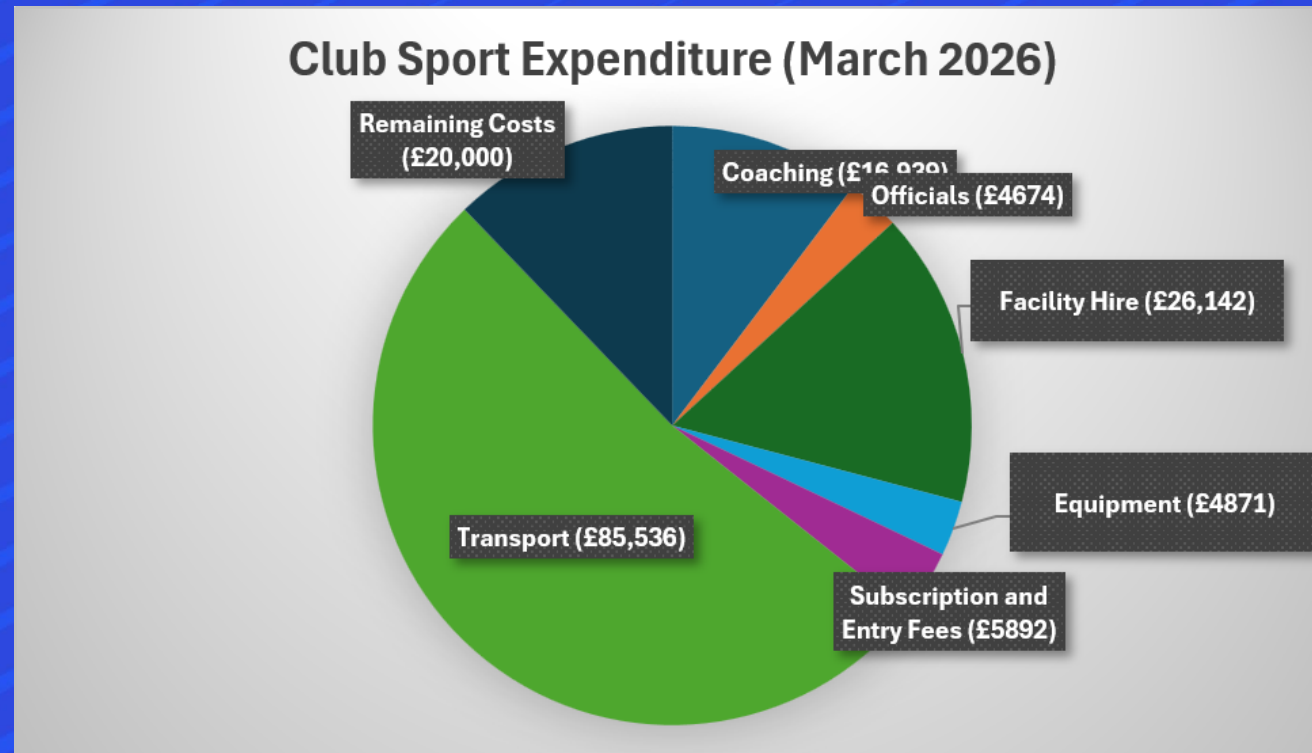
Book Now **Cancel**

 DASHBOARD  BOOKINGS  **BOOK**  BASKET  MY ACCOUNT

Financial Breakdown



Financial Breakdown



A little bit on behaviour

As Students of the University, you must all follow the University's code of conduct

- SU staff and Sport & Active Health staff will make judgements where necessary on any consequence to misconduct (e.g., suspending individual memberships, suspending club activity, removing club funding, removing members of committee).
- Serious breaches of misconduct will be passed through to University channels, which could impact your academic attainment.
- Misconduct directed towards staff will not be tolerated.

Social Media: Think before you post



Reimbursement Process

- Must be in within a month of payment date
- Must be approved in advance of spend

Student Travel & Expenses Claim Form									
Department Name									
15/07/2025									
	Student ref - ie 10000000 or ABC*****	Forename	Surname	Expense/ Travel date	Expense Details - Please refer to the guidelines	Description of Fund	Expense Amount (£)	No of miles	Mileage:- Car - 25p Mototcycle - 24p Bicycle - 20p
Example	100000000	Mary	Smith	11/11/2020	Travelled to Univeristy by car	Student Expenses Christ Church Sport Fitness	£0.00	7.00	0.25
Example	100000000	Mary	Smith	11/11/2020	Rail Travel to University	Student Expenses Christ Church Sport Fitness	£4.50	0.00	0.25
							0.00		



Incident Reporting



First Aid



Risk Assessment

SPORTS MARK IS RETURNING

- Club development programme which aims to provide clubs with guidance on how to run a success club that:
 - Is well **governed**
 - Has open **communication** channels,
 - Offers a wide range of successful **competition and activity**
 - Supports their members through **social activity and welfare** considerations
 - Has a positive **impact** on their community
- Benefits:
 - Club of the year
 - Additional support from SAAH
 - A better run club
 - Happier members
 - More likely to recruit new members



Booking CCCU Facilities

- Email Jimmy for any additional ad hoc training sessions or to book these spaces for events e.g. Fundraising Tournament
 - CCCU Sport Centre
 - Stodmarsh Playing Fields
 - Polo Farm Sports Centre



Club Financial Budget

- Complete Expected Sections September/October
- Keep updated with actual figures over the year

Category	Item	Unit Cost (£)	Expected Quantity	Expected Total (£)	Actual Quantity	Actual Total (£)	Notes
Income	Student Memberships	40	25	1000	30	1200	30 members joined
	Sponsorship - Local Business A	500	1	500	1	500	Confirmed
	Sponsorship - Local Business B	1000	1	1000	1	750	Reduced contribution
	Fundraising Event	300	1	300	1	300	Charity/social event
	Total Income			2800		2750	
Expenditure	Charity Fundraiser Prizes	200	1	200	1	200	Raffle prizes
	Club Kit	25	25	625	30	750	Jerseys/training tops
	Varsity Gifts	10	25	250	30	300	Gifts for members
	Equipment	500	1	500	1	500	Luxury Equipment not provided by CCCU
	Social Events Subsidy	100	4	400	4	400	Club socials
	Total Expenditure			1975		2150	
	Net Position			825		600	Income - Expenditure

STODDY THE LION

Do's	Don'ts
• Look after Stoddy • Take Stoddy to fixtures and training • Get creative with social media • Keep Stoddy clean and dry • Return Stoddy on time, ready for the next club	• Submerge or soak Stoddy in water, drinks or anything else • Damage Stoddy in any way • Use Stoddy as a prop for inappropriate or offensive content • Lose or misplace Stoddy • Ignore Stoddy



WE'RE HERE TO SUPPORT YOU

Who's Who?



Jemma Cullen
Delivery Manager



Ellie Walker
Assistant Manager Sport



Jimmy Everatt
Sport Development Officer



Alex Cotter
Opportunities & Events
Manager



Tilly Knight
President Student Life



Zac Woodward
Student Groups & Events
Coordinator